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# FUNDRAISING POLICY

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## 1 Purpose

This policy applies to all members, employees, volunteers, and contractors of the Sturt Sabres Basketball Club involved in fundraising activities. The purpose of this policy is to clarify the issues relating to fundraising and provide practical guidelines to ensure that the integrity of our association is maintained, and that any fundraising efforts are of benefit to the association, members and the community that supports it.

## 2 Our Commitment

The Sturt Basketball Club is committed to supporting fundraising events, recognising the vital role they play in advancing our club and fostering community engagement. We believe that these events are not just opportunities to raise necessary funds, but also to build strong relationships, create awareness, and inspire action.

## 3 Values

Sturt Basketball Clubs values are:

**PRIDE** - Sturt players are proud to represent their club, and as such present themselves in a professional manner.

**LEADERSHIP** - Sturt players are role models for their team mates, other players, especially younger players and the wider basketball community.

**ACCOUNTABILITY** - Sturt players are accountable to the team and club for their performance on and off the court.

**RESPECT** - Sturt players treat everyone (fellow players, coaches, officials and supporters) with respect, displaying the highest level of sportsmanship and citizenship.

**COMMITMENT** - Sturt players are committed to being in the best mental and physical shape as possible, practicing and competing with their absolute best effort, never quitting or giving up

## 4 Fundraising Event

A fundraising event is a planned activity or gathering specifically organised to raise money for the Sturt Basketball Club or one of its teams.

Before initiating any fundraising activities, it is essential to obtain approval from the club to ensure alignment with our goals and compliance with organisational guidelines.

## 5 Guidelines

- Funds must be used towards the following approved costs:
  - Covering interstate team nomination fees.
  - Interstate travel expenses for players and coaching team (Airtfares/Transport/Accommodation/Meals – in line with all relevant policies).



- Team merchandise (specifically only for teams attending National Championships, not for routine uniform items).
- A written request must be submitted to the committee for any costs outside this scope.
- Establish a dedicated event committee responsible for organising and overseeing the event.
- Develop a comprehensive plan, including a timeline, task assignments, and resource requirements.
- Submit a detailed proposal outlining the event's objectives, budget, and intended purpose for which the funds will be allocated to.
- Secure necessary funding or sponsorships prior to incurring significant costs.
- Any reimbursements for expenses incurred with fundraisers must be submitted with official receipts and a written request at the time money is submitted to the office.
- Adhere to all relevant laws and regulations, including permits, licenses, and insurance requirements.
- Ensure accessibility and safety for all participants.
- Any use of the club's logo/name must be approved in advance.
- Fundraising options must not conflict with club sponsorships, fundraising, or commercial activities.
- All fundraising activities must be conducted through the club's ABN and designated bank account. No fundraising efforts should use personal or third-party bank account.
- A full report of the fundraising events revenue and costs must be submitted to the club after the event.
- If funds raised during a fundraising event are no longer required for their original intended purpose, they will be retained by the club. Following consultation with the fundraising committee, the committee will formally reassign these funds to a different purpose.
- The club reserves the right to withdraw permission to raise funds where this policy has been breached.

## 6 Approval

All applications for fundraising events must:

- Be emailed to the Executive Committee Club Secretary.
- Be submitted a minimum of 28 days prior to the event where possible.
- Include a detailed proposal.

**This policy applies to all Club members, players, volunteers, and supporters of the Sturt Sabres Basketball Club. This policy shall be displayed on the Sturt Sabres website and is endorsed by the Committee.**

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**President**  
**Sturt Sabres Basketball Club**

November 2024